

## Pay by Check Instructions

### For TL 9000 Registration Management System (RMS) Usage Fee Payment and Eshop Orders

Please pay the amount in the “Wire Transfer or Check Payment Total” line, which includes a transfer and handling fee.

**Please also include in the reference line of the check to ensure proper credit:**

**For RMS payments:** your TL Registration ID # and the invoice number

**For Eshop orders:** the order / quote number

*Or include a copy of the invoice / order with your check*

#### Check Instructions:

***TIA address:***

Payable to: TIA  
Mail to Address: TIA  
1320 N Courthouse Rd., Suite 200  
Arlington, VA 22201 USA

You may contact TIA as follows:

Telephone: +1- (703) 907-7700  
E-mail: [Accounting2@tiaonline.org](mailto:Accounting2@tiaonline.org)  
Tracked Request: [https://TL9000.org/utilities/contact\\_us.html](https://TL9000.org/utilities/contact_us.html)