

**QuEST Forum Process for  
Accreditation Body Recognition (also refer to the figure below)**

The following steps outline the process for Accreditation Body (AB) recognition by the QuEST Forum. This process is intended for Accreditation Bodies who wish to become recognized by the QuEST Forum for TL 9000 accreditation of Certification Bodies.

**Step 1:** Client intends to become TL 9000 Registered/Certified and notifies the Certification Body, the QuEST Forum, or the Accreditation Body.

To begin the process the AB completes the Request for Recognition Form and submits it to the FA.

Once the QuEST Forum Administrator (FA) is notified the following documents will be forwarded to the AB key contact.

- ② Administrative Invoice
- ② Organizational Profile
- ② Template for listing participating CB's and clients

**Step 2:** The AB begins recognition process by completing the Organizational Profile and list of participating CB's and clients and submits it to the QuEST Forum Administrator with invoice payment. (The TL 9000 RRS database will be updated to include the CB's participating in the recognition process.)

The QuEST Forum completes a paper assessment review and responds to the AB within 30 days for any follow-up information requests.

**Step 3:** The AB completes execution of tasks necessary to achieve QuEST Forum recognition. This process includes the client's application for TL 9000 registration on the QuEST Forum website ([www.questforum.org](http://www.questforum.org)).

Upon completion of these tasks, the AB communicates the results to the QuEST Forum using the Organization Profile Form.

**Step 4:** Upon successful completion of the Organization Profile assessment, the QuEST Forum and the AB will sign an agreement for recognition and the Registration Repository System (RRS) will be updated to include newly recognized ABs and CBs.