

Management of Registration Profiles

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Organizations that wish to become certified to TL 9000 will first create a TL 9000 registration on QuEST Forum's Registration Management System (RMS). Each TL 9000 registration has a 'private' registration profile that defines the organization's proposed parameters for eventual certification. Once the organization's registration is audited and certified, then a second profile is created in the RMS and made available to the public. This is the certified or public profile of the registration.

After certification the organization can propose changes to the parameters of the certification by changing their private registration profile. Some of these changes will be immediately reflected on the public certified profile but most changes require approval by the Certification Body (CB) before the changes show to the public.

Once certified, an Organization can edit their private registration profile, which is visible only to approved registration administrators within the organization and their CB. The following fields can be edited by the Organization:

- Registration Organization Name
- Registration ISO Status
- Using ASRP
- Registration Specialty Option
- Exclusions
- Exemptions
- Certification Body Name
- Accreditation Body (Only if the CB is accredited by more than 1 AB)
- NACE List H
- NACE List S
- NACE List V
- ISO 9001 Scope
- TL 9000 Scope
- Primary Registration Administrator
- Alternate Registration Administrator
- Bill To Contact
- Locations
- Product Categories
- Link to another TL 9000 Registration

Changes to the following fields will immediately flow to the public certified profile – that is, the public certified profile will immediately be synced with the information from the private registration profile.

- Primary Registration Administrator
- Alternate Registration Administrator
- Deletion of Location(s)

Deletion of Product Categories

Changes to the following fields must be approved by the CB before they are shown in the public certified profile:

- Registration Organization Name
- Registration ISO Status
- Using ASRP
- Registration Specialty Option
- Exclusions
- Exemptions
- Certification Body Name
- Accreditation Body (Only if the CB is accredited by more than 1 AB)
- NACE List H
- NACE List S
- NACE List V
- ISO 9001 Scope
- TL 9000 Scope
- Adding or modifying location(s)
- Adding Product Categories
- Link to TL 9000 Registration

After a change is made to the private registration profile, which does NOT automatically flow through to the public certified profile, the Organization must work with their CB to assure the information is accurate. Once this has been done, the CB must approve and recertify the registration profile changes to synchronize the public and private profiles.